

## DISCLOSURE/AUTHORIZATION FORM

### NOTICE TO APPLICANT REGARDING BACKGROUND CHECK

In order to safeguard the youth in our program, the Boy Scouts of America will procure consumer reports on you in connection with your application to serve as a volunteer, and the Boy Scouts of America may procure additional consumer reports at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The Boy Scouts of America has contracted with LexisNexis, a consumer reporting agency, to provide the consumer reports. LexisNexis may be contacted by mail at LexisNexis, 1000 Alderman Drive, Alpharetta, GA 30005 or by telephone at 800-845-6004.

The consumer reports may contain information bearing on your character, general reputation, personal characteristics, and mode of living. The types of information that may be obtained include but are not limited to Social Security number verification, sex offender registry checks, criminal records checks, inmate records searches, and court records checks. The information contained in these consumer reports may be obtained by LexisNexis from public record sources.

**The consumer reports will not include credit record checks or motor vehicle record checks.**

The nature and scope of the consumer reports are described above. Nonetheless, you are entitled to request a complete and accurate disclosure of the nature and scope of such reports by submitting a written request to LexisNexis at the address listed above. Additional notices for applicants in California, New York, Minnesota, and Oklahoma are provided.

### APPLICANT'S ACKNOWLEDGMENT AND AUTHORIZATION

I have carefully read this notice and authorization form and I hereby authorize the Boy Scouts of America and LexisNexis to procure a consumer report, which as described above will include information relating to my criminal history as received from reporting agencies. I understand that this information will be used to determine my eligibility for a volunteer position with the Boy Scouts of America. I also understand that as long as I remain a volunteer, additional consumer reports may be procured at any time. I understand that if the Boy Scouts of America chooses not to accept my application or to revoke my membership based on information contained in a consumer report, I will receive a summary of my rights under the Fair Credit Reporting Act and contact information for the reporting agency, LexisNexis.

### ADDITIONAL NOTICES TO CALIFORNIA, MINNESOTA, OKLAHOMA, AND NEW YORK APPLICANTS

#### California

Under California law, the consumer reports described above that the Boy Scouts of America will procure on you are defined as investigative consumer reports. These reports will be procured in connection with your application to serve as a volunteer, and additional reports may be procured at any time during your service as a volunteer in order to evaluate your continued suitability for volunteer service. The reports may include information on your character, general reputation, personal characteristics, and mode of living.

Under section 1786.22 of the California Civil Code, you may inspect the file maintained on you by LexisNexis, during normal business hours and with proper identification. You may also obtain a copy of this file, upon submitting proper identification and paying the costs of duplication, by appearing at LexisNexis offices in person, during normal business hours and on reasonable notice, or by certified mail upon making a written request. You may also receive a summary of the information contained in this file by telephone. LexisNexis will provide trained personnel to explain any information furnished to you and will provide a written explanation of any coded information. This written explanation will be provided whenever a file is provided to you for visual inspection. If you appear in person, you may be accompanied by one other person of your choosing, who must furnish reasonable identification.

#### For Applicants in California, Minnesota, and Oklahoma Only

You have the right to request a free copy of any report procured on you. If you wish to receive a free copy of any report procured on you, check the box below.

I request a free copy of any report procured on me.

#### New York

As explained above, a consumer report will be requested in connection with your application, and additional consumer reports may be requested during the course of your service with the Boy Scouts of America. You have the right, upon request, to be informed whether or not a consumer report was requested and, if a consumer report was requested, of the name and address of the consumer reporting agency that furnished the consumer report.

I give my consent to post my contact information on the District Website (yes / no)

**My signature below indicates that I have read, understand, and accept the accompanying disclosures and acknowledgments.**

First name (No initials or nicknames) Please print.

Middle name

Last name

Suffix

Signature of applicant

Date

Unit No.

BSA ID # \_\_\_\_\_

# ADULT APPLICATION

524-501A

This form is read by machine. Please print the numbers and letters as shown:

1 2 3 4 5 6 7 8 9 0 A B C D E F G H I

The information obtained in this form is for the internal use of the BSA only.

## UNIT SCOUTERS (Fill in the circle.)

Pack  Troop  Team  Crew  Ship Unit No. [ ] [ ] [ ] OR [ ] [ ] [ ] [ ]

Council/district position

District name

1. Scouting background. Position Council Year

2. Experience working with youth in other organizations.

3. Previous residences (for last five years). City State

4. Current memberships (religious, community, business, labor, or professional organizations).

5. References. Please list those who are familiar with your character as it relates to working with youth. References will be checked when necessary.

Name Telephone ( ) Name Telephone ( ) Name Telephone ( )

6. Additional information. (Mark each answer.) Yes or No

- a. Do you use illegal drugs?
- b. Have you ever been convicted of a criminal offense? (If yes, explain below.)
- c. Have you ever been charged with child neglect or abuse?
- d. Has your driver's license ever been suspended or revoked? (If yes, explain below.)
- e. Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people? (If yes, explain below.)

EXPIRE DATE [ ] [ ] / [ ] [ ] / [ ] [ ] [ ] [ ] TERM [ ] [ ] MONTHS  New leader  Former leader

If applicant has an unexpired membership certificate; registration may be accomplished in this unit by paying \$1 for processing the transfer. Mark and attach certificate. It will be returned by the council.

TRANSFER FROM: COUNCIL NO. [ ] [ ] [ ] TYPE OF UNIT [ ] [ ] [ ] [ ] UNIT NO. [ ] [ ] [ ] [ ]

Please print one letter in each space—press hard; you are making three copies.

First name (No initials or nicknames) Middle name Last name Suffix

Have you completed:  Youth Protection training  Fast Start training

Country Mailing address City State Zip code

Home phone Business phone Ext. Cell phone

Date of birth (mm/dd/yyyy) Ethnic background:  Black/African American  Native American  Alaska Native  Asian  Caucasian/White  Hispanic/Latino  Pacific Islander  Other Driver's license No. State

Gender Social Security No. (required) Occupation Employer

Country Business address City State Zip code

Position Code Scouting position (description) Are you an Eagle Scout? Date earned (mm/dd/yyyy)

E-mail address (Select one)  Work  Home

I understand that: a. The information that I have provided may be verified, if necessary, by contacting persons or organizations named in this application, or by contacting any person or organization that may have information concerning me, or by conducting a criminal background check. I hereby release and agree to hold harmless from liability any person or organization that provides information. I also agree to hold harmless the chartered organization, local council, Boy Scouts of America, and the officers, employees, and volunteers thereof. b. In signing this application, I have read the attached information and apply for registration with the Boy Scouts of America. I agree to comply with the Charter and Bylaws, and the Rules and Regulations of the Boy Scouts of America and the local council. I affirm that the information I have given on this form is true and correct. I have completed Youth Protection training and will follow the Youth Protection guidelines.

### APPROVALS FOR UNIT SCOUTERS

We are unaware of anything contrary to the information stated in this application. This application has been reviewed according to BSA procedures and this applicant meets the leadership qualifications of the Boy Scouts of America:

Signature of unit committee chairman Date

Signature of chartered organization head or representative Date

(ACCEPTED) Signature of Scout executive or designee Date

BSA ID #

APPROVAL FOR COUNCIL AND DISTRICT SCOUTERS We are unaware of anything contrary to the information stated in this application. This application has been reviewed according to BSA procedures and this applicant meets the leadership qualifications of the Boy Scouts of America:

Signature of Scout executive or designee Date

Signature of applicant Date

4001 Registration fee \$ [ ] [ ] . [ ] [ ]

(ACCEPTED) Signature of Scout executive or designee Date

Boys' Life fee \$ [ ] [ ] . [ ] [ ]

LOCAL COUNCIL COPY

Retain on file for three years.



## Merit Badge Counselor Information Sheet

Revision Date: April 4, 2011

**Application Type:**  New Counselor\*  Add to Existing Counselor Registration  Replace Existing Counselor Registration

\* The BSA Adult Registration Application and Youth Protection training certificate **must** be attached for new counselors. Position code is #42. No fee required.

Name \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_ Home phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_ Business phone (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

To qualify as a merit badge counselor, you must:

- Be at least 18 years old.
- Be proficient in the merit badge subject by vocation, avocation, or special training.
- Be able to work with Scout-age boys.
- Be registered with the Boy Scouts of America.
- Complete Youth Protection Training online at [myscouting.org](http://myscouting.org) and attach training certificate to your adult application.

As a merit badge counselor, I agree to:

- Follow the requirements of the merit badge, making no deletions or additions, ensuring that the advancement standards are fair and uniform for all Scouts.
- Have two or more Scouts present at all instructional sessions.
- Renew my registration annually if I plan to continue as a merit badge counselor.
- Complete Youth Protection Training every two years as required by the Boy Scouts of America. Available at [www.myscouting.org](http://www.myscouting.org).

Merit Badge Number (list on back)	Merit Badge Name (list on back)	Is this subject in line with your job, business, or profession? If yes, give brief information below. Use additional sheet, if necessary.	Do you follow this subject as a hobby, having more than a "working knowledge" of the requirements? If yes, give brief information below. Use additional sheet, if necessary.	If not, do you have any special training or other qualifications for this subject? If yes, give brief information below. Use additional sheet, if necessary.

*While there is no limit to the number of Merit Badges for which a counselor may be approved, the Crossroads of America Council generally does not approve counselors for more than 10 badges. This recommendation ensures that boys have positive associations with adults—one of the methods of the Boy Scout program. Thank you for your help in developing the values of Scouting in our Scouts.*

I am part of Troop | Team | Crew \_\_\_\_\_ in the \_\_\_\_\_ District.

Check one of the following boxes:

- I wish to work only with youth in \_\_\_\_\_  I wish to work with youth in all units in the District.
- Unit Number

Counselor Signature \_\_\_\_\_ Date \_\_\_\_\_

Council / District approved by \_\_\_\_\_ Date \_\_\_\_\_

-District Advancement Chair or Unit Committee Chair Signature-

*(Council and District Advancement Chairs have authority to reverse an approval made by unit committee chair.)*

## Merit Badge List

When listing the Merit Badges that you wish to serve as an instructor for, please include the Merit Badge number in the parentheses following the badge. This will allow us to process your application faster. Current requirements are online at [www.scouting.org/scoutsorce/BoyScouts/AdvancementandAwards/MeritBadges](http://www.scouting.org/scoutsorce/BoyScouts/AdvancementandAwards/MeritBadges).

### Required for Eagle Rank

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Camping (1)	Citizenship in the World (4)	Environmental Science (7)	Personal Fitness (10)
Citizenship in the Community (2)	Communications (5)	Family Life (129)	Personal Management (11)
Citizenship in the Nation (3)	Cycling (39)	First Aid (8)	Swimming (14)
	Emergency Preparedness (6)	Hiking (61)	
		Lifesaving (9)	

### General Merit Badges:

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American Business (15)	Disabilities Awareness (60)	Law (68)	Rowing (98)
American Cultures (17)	Dog Care (41)	Leatherwork (69)	Safety (12)
American Heritage (16)	Drafting (42)	Mammal Study (71)	Salesmanship (99)
American Labor (121)	Electricity (43)	Medicine (130)	Scholarship (100)
Animal Science (18)	Electronics (44)	Metalwork (74)	Scouting Heritage (143)
Archaeology (132)	Energy (45)	Model Design and Building (75)	Scuba Diving (138)
Archery (19)	Engineering (46)	Motorboating (76)	Sculpture (101)
Architecture (20)	Entrepreneurship (134)	Music (77)	Shotgun Shooting (124)
Art (21)	Farm Mechanics (48)	Nature (78)	Skating (103)
Astronomy (22)	Fingerprinting (49)	Nuclear Science (24)	Small-Boat Sailing (105)
Athletics (23)	Fire Safety (50)	Oceanography (79)	Snow Sports (135)
Automotive Maintenance (127)	Fish and Wildlife Management (51)	Orienteering (80)	Soil and Water Conservation (106)
Aviation (25)	Fishing (52)	Painting (81)	Space Exploration (107)
Backpacking (26)	Fly-Fishing (136)	Pets (82)	Sports (13)
Basketry (27)	Forestry (54)	Photography (83)	Stamp Collecting (108)
Bird Study (29)	Gardening (55)	Pioneering (84)	Surveying (109)
Bugling (32)	Genealogy (56)	Plant Science (85)	Textile (110)
Canoeing (33)	Geocaching (145)	Plumbing (86)	Theater (111)
Chemistry (34)	Geology (58)	Pottery (87)	Traffic Safety (112)
Chess (147)	Golf (59)	Public Health (89)	Truck Transportation (113)
Cinematography (126)	Graphic Arts (122)	Public Speaking (90)	Veterinary Medicine (114)
Climbing (133)	Home Repairs (62)	Pulp and Paper (91)	Water Sports (115)
Coin Collecting (35)	Horsemanship (63)	Radio (93)	Weather (116)
Collections (128)	Indian Lore (64)	Railroading (94)	Whitewater (125)
Composite Materials (137)	Insect Study (65)	Reading (95)	Wilderness Survival (117)
Computers (36)	Inventing (144)	Reptile and Amphibian Study (96)	Wood Carving (118)
Cooking (38)	Journalism (66)	Rifle Shooting (123)	Woodwork (119)
Crime Prevention (131)	Landscape Architecture (67)	Robotics (146)	
Dentistry (40)			